



## **NORMLS Reciprocal Guidelines**

**A mutual or cooperative interchange of favors or privileges**

### **What is NORMLS' reciprocity?**

**It is an offer by NORMLS, which enables us to give discounted dues for secondary membership to Brokers and their affiliated licensees that pay dues to another MLS in the state of Ohio that maintains a reciprocal agreement with NORMLS.**

### **Guidelines**

- ❖ Broker Participants whose office is located in Ashtabula, Carroll, Columbiana, Coshocton, Cuyahoga, Geauga, Guernsey, Lake, Lorain, Mahoning, Medina, Morgan, Muskingum, Noble, Perry, Portage, Stark, Summit, Trumbull or Tuscarawas counties are not eligible for reciprocity. (Appraiser's are not eligible for reciprocity)
- ❖ The Broker Participant and/or agent must be an active dues paying REALTOR® member of their primary MLS in order to apply for secondary membership with NORMLS. (Primary MLS is based on your company location)
- ❖ Taking advantage of NORMLS Reciprocal Agreement allows the Broker Participant and the agent to receive discounts on dues only.
- ❖ Each Participant and agent interested in receiving the secondary membership discount must complete a Reciprocal Application.
- ❖ Applications for NORMLS secondary membership must be faxed to Lori Dean at 216-485-4159 or mailed to 5605 Valley Belt Road, Independence, OH 44131.
- ❖ All submitted applications are subject to approval.
- ❖ Direct all questions to Lori Dean at 216-485-4100, extension 404.



5605 Valley Belt Road  
 Independence, OH 44131  
 (216) 485-4100 / (888) 2-NORMLS  
 (216) 485-4159 FAX  
 www.normls.com

# NORMLS Reciprocal Application

In order to be eligible for a reduction in your semi-annual dues with NORMLS under our Reciprocal Agreement, you must meet the following requirements:

- 1.) You must be a dues paying (active) primary member in good standing with an Ohio MLS that maintains a reciprocal agreement with NORMLS. (Primary MLS is based on your company location) If your company is located within Ashtabula, Carroll, Columbiana, Coshocton, Cuyahoga, Geauga, Guernsey, Lake, Lorain, Mahoning, Medina, Morgan, Muskingum, Noble, Perry, Portage, Stark, Summit, Trumbull, or Tuscarawas counties, you are not eligible for reciprocity through NORMLS.

Any Broker and agent participating under the Reciprocal Agreement will receive a discount on their semi-annual agent dues.

I, the undersigned, being a primary member of \_\_\_\_\_ **MLS**, hereby requests secondary membership with the Northern Ohio Regional Multiple Listing Service.

**By signing below, I understand my broker must be a Participant of NORMLS before I can take advantage of this Reciprocal Agreement. In addition, I understand NORMLS will contact my primary MLS at the beginning of each new billing period to verify I still meet the requirements to be eligible for this Reciprocal discount.**

Agent Name: \_\_\_\_\_ License Number: \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Preferred Address: \_\_\_\_\_

Company Name: \_\_\_\_\_ (NORMLS) Office ID #: \_\_\_\_\_

\*\*\*\*\*

## Authorization

Agent's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Broker / Office Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NORMLS USE					
Date Received:	Received By:	Date Processed:	Processed By:	Credit Issued?	Amount of Credit

**FAX TO NORMLS 216-485-4159**